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THE INDIAN PUBLIC SCHOOL KOCHI

DAILY WORK COMPLETION REPORT FROM MS & HS

Name of the teacher: Meena K.P

Classes : X IG, X ICSE, 12 ISC, AS LEVEL GENERAL ENGLISH , AS LEVEL LANGUAGE, A LEVEL LANGUAGE

Subjects: ENGLISH

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| Date | Subjects | Worksheet & Topic | Notes/Summary | PPT/Video | Assessment sheets | Answer key | Other Documents | Document Summary |
| 19-03-2020 | GRADE X IG |  |  |  | wrk sht 1a and 1b |  |  | Prepared 5 work sheets |
|  | GRADE X IC | Work sheet 3 | Summary of the poem Daffodils |  |  |  |  |  |
|  | Grade 12 | Work sheet 3 | Summary of the poem Dover Beach |  |  |  |  |  |
|  | Grade AS LEVEL General English | Work sheet  3 |  |  | Questions on Argumentative writing |  |  |  |
|  | Grade AS LEVEL English language | Work sheet  3 |  |  | Commentary writing |  |  |  |
| 20-03-2020 | Grade 9 | Work sheet 1-Letterwriting |  |  |  |  |  | Prepared 4 worksheets |
|  | Grade X icse | Work sheet 4 |  |  | Extract questions on Daffodils |  |  |  |
|  | Grade AS Level-language | Worksheet 4 |  |  |  | Answer key/model answer for commentary |  |  |
|  | A LEVEL | Work sheet 2 | Notes on unscripted speech and exercise |  |  |  |  |  |
| 23-03-2020 | GRADE 9 IG | WORK SHEET 3-WRITER’S EFFECT |  |  |  | MARK SCHEME 3-WRITER’S EFFECT |  | Made 3 work sheets and I MS |
|  | GRADE X IC | WORK SHEET 5-GRAMMAR |  |  |  |  |  |  |
|  | GRADE 12 ISC | WORK SHEET 4-Grammar |  |  |  |  |  |  |
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| 24-03-2020 | GRADE 9 | WORKSHEET 4 INTERVIEW WRITING |  |  |  | Mark scheme Interview writing |  | Took I hr online class for grade 12  Took I hr online class for grade 10  Made 2 worksheets and I ms |
|  | AS LEVEL GENERAL ENGLISH | Wirksht 3-inference |  |  |  |  |  |  |
| 25-03-2020 | Grade 9 | Work sheet-5  Journal writing |  |  |  | Mark scheme-5 journal writing |  | Took online class for grade 10  4/8 present  Took online class for grade 12-8/10  Present  Prepared 2 worksheets  And  2 mark schemes |
|  | Grade 12 ISC | MS 4-Grammar |  |  |  | Mark scheme 4 grammar |  |  |
|  | Grade 10 | Work sheet-6  on Little Match Girl |  |  | WS on Little Match Girl |  |  |  |
| 26-03-2020 | Grade 9 | Work sheet -6  Article writing |  |  |  | Mark Scheme -5  Journal writing |  | Took I hr class for grade 9 IGCSE. Online attendance 15/24  Prepared three worksheets and one Mark scheme |
|  | Grade 12 ISC | Worksheet 5 | Summary on Dover Beach linewise |  |  |  |  |  |
|  | Grade 10 icse | Work sheet- 7 |  |  | Test on Angel in Disguise |  |  |  |
| 27-03-2020 | Grade 9 IGCSE | Work sheet 7  Summary writing |  |  |  | Mark scheme 7  Summary writing |  | Took I hr online class for grade A level. ATTENDANCE 2/2  Made 2 work sheets and I MS.  Corrected two assignments sent by grade 10 ic students |
|  | Grade 12 ISC | WORK SHEET 6-Dover beach Ques |  |  |  |  |  |  |
| 30-03-2020 | Grade 9 IGCSE | Work Sheet 8  Report writing |  |  |  | Mark scheme 7 Report writing |  | Took online class for 1 hr-AS Level 14/15 present. Made 2 work sheet s and I MS. Was without internet for almost 1 hr  Corrected 2 assignments of Nihaarika and one assignment of Meera |
|  | Grade 12 ISC | WORK SHEET 7-Darkling Thrush explanation & ques |  |  |  |  |  |  |
| 31-03-2020 | Grade 9 IGCSE | WORK SHEET 9 SPEECH WRITING |  |  |  | Mark scheme 9 speech writing |  | Took I hr of online class for A Level- attendance 2/2  Made 2 worksheets and 1 ms.  Prepared question papers for grades 10 ic and 12 ISC |
|  | A level | Work sheet 3 Discourse features |  |  |  |  |  |  |
| 1-04-2020 | Grade 9 igcse | WORK SHEET 10 Newspaper Article |  |  |  | Mark Scheme 10 Newspaper Article |  | Took 2 hrs of online class.  Grade X ICSE-Attendance 2/8  Grade 12 ISC  Attendance-8/10  Made I Worksheet and I MS.  Corrected Farah’s assignment. |
| 2-04-2020 | GRADE 9 IGCSE | WORKSHEET 11- Writer’s effect |  |  |  | Mark scheme 11  Writer’s effect |  | Took 2 hrs of online classes  Grade A level attendance2/2  Grade 12 ISC  Attendance-7/10  Prepared 1 worksheet and I mark scheme  Prepared I class work grammar work sheet for grade 12 isc which was done and discussed in class. |
| 3-04-2020 | GRADE 9 IGCSE | WORK SHEET 12-JOURNAL WRITING |  |  |  | MARK SCHEME 12  JOURNAL WRITING |  | Took 2 hrs of online classes  Grade AS level attendance 14/15  Grade 10 ICSE  Attendance-4/8  Prepared 1 worksheet and I mark scheme  Prepared I class work grammar work sheet for grade 10 ICSE which was done and discussed in class. |
| 6-04-2020 |  |  |  |  |  |  |  | Took 2 hrs of online classes.  Grade 12 ISC-Attendance 8/10  Grade X igcse  Attendance –14/24  Corrected two worksheets of A level, Jerusha and Merryn  Corrected two work sheets of grade X ig Sanaa and Nihaarika |
| 7-04-2020 | Grade 12 ISC | WORK SHEET 8-Darkling Thrush Summary |  |  |  |  |  | Took 1 hr of online class for 12 ISC  Attendance 8/10  Made 2 work sheets.  Worked on session plan. |
|  | A level | Work sheet 4 |  |  | Multiple questions on unscripted speech |  |  |  |
| 8-04-2020 | Grade 12 ISC | WORK SHEET 9-The Singing Lesson Summary |  |  |  |  |  | Took 1hr of online class  Grade-A Level attendance 2/2  Made one worksheet.  Worked on session plans |
| 9-4-2020 |  |  |  |  |  |  |  | Took 1 hr online class.  Grade 12 ISC-attendance 8/10  Worked on session planners |
| 13-4-2020 |  |  |  |  |  |  |  | Took 2 hours of online class  9-10-Alevel [2/2]  11 to 12 Grade 12 isc [8/10]  1.50 to 3.15- VC with MD |
| 15-4-2020 |  |  |  |  |  |  |  | Preparation of covid-19 protocol |
| 16-4-2020 |  |  |  |  |  |  |  | Took one hr of online class-12 isc 9/10  Corrected a few of X IG SA -2 papers  Worked for covid-19 protocol. |
| 17-4-2020 |  |  |  |  |  |  |  | Corrected assessment s of grade 9 igcse and 10 icse. Working on HOD’s work. |
| 20-4-2020 |  |  |  |  |  |  |  | Corrected the Assessment of grade 12 ISC. Also read through the notes given by HOD-curriculum mapping. |
| 21-4-2020 |  |  |  |  |  |  |  | Corrected the Assessments of A level.  Corrected Nasmiya’s late submission of assessment.  Corrected Speech and article writing of Advaith Deepu[XIG] late submission of worksheets. Planned for icse/isc training. Will start tomorrow. |
| 22-4-2020 |  |  |  |  |  |  |  | Completed holiday home for 5 classes. AS level 9 papers were turned in, corrected 4. |
| 23-4-2020 |  |  |  |  |  |  |  | Completed the correction AS Level assessment of all 10 students. Completed the question bank for grade 12 isc poetry. |
| 24-4-2020 |  |  |  |  |  |  |  | Completed the consolidated sheet of class 12 isc. Did the question bank of grade 12 prose. |
| 25-4-2020 |  |  |  |  |  |  |  | Completed the question bank for grade 12 isc Tempest. Grade 10 poetry Question bank is in progress. |
| 27-4-2020 |  |  |  |  |  |  |  | Completed Grade 10 poetry Question bank and short story question bank. |
| 28-4-2020 |  |  |  |  |  |  |  | Completed grade 10 Drama Question Bank and AS level Question. Completed one work sheet and one ms of HOD’s work. |
| 29-4-2020 |  |  |  |  |  |  |  | Finished A level Question bank,  Consolidated the icse/Al work sheet . Did Hod’s work |
| 30-4-2020 |  |  |  |  |  |  |  | Filled the Google sheet  Did 2 work sheets AND Ms of writer’s effect. |